
CURRICULUM VITAE

Thelma Jane Bowers
PO Box 4009, Cape Town, 8000
(021) 425 9307/8 (w)
082 601 5494 (Mobile)
Email: bowerst@mweb.co.za



Family name: Bowers
First name: Thelma
Date of birth: 4-09-1952
Identity number: 520904 0117 089
Nationality: SA

Education:

| Institution (Date from – date to) | Degree (s) or Diploma (s) obtained |
|--|--|
| UNISA –1982 | BComm. (Part) |
| Peninsula Technicon 1992 | Management Development Programme |
| Wits Technicon, 1996 | Trainer Development Diploma M+1 |
| Wits Technicon, 1998 | Training Management Diploma M+2 |
| Windermere High School | Grade 12 / Matric |
| Inwent International November 2007 – April 2008 | Advanced Professional Training in Quality Management for SA |
| ♦ Concipion Consulting GmbH | Six Sigma – Green Belt |
| ♦ EFQM – | European Assessor Training |
| ♦ TÜV Saarland – Germany | Quality Management Representative (TSG) |
| ♦ TÜV Rheinland - Germany | Quality Management Systems Auditor and Lead Auditor in ISO 9001 |
| ♦ TÜV Rheinland - Germany | Quality Manager (TÜV) |

Membership of Professional Bodies:

ETDP Seta: Assessor (ABOW4204)
Moderator (MBO10329)

PSETA: Learning Programme Evaluator

IPM: Associate Member

Other skills (e.g. Computer literacy, etc.)

MS Office, Internet & email, Course Design and Management + Director

Employment:

| | |
|---------------------------------|--|
| Date (from – to) (mm/yy) | 1999 to Date |
| Organization | People Development Africa |
| Location | Cape Town |
| Position | Managing Director |
| Description of duties | <ul style="list-style-type: none"> ♦ Managing Strategic and Quality Management thrust of the Organisation ♦ Overseeing Specialist Contracts ♦ H.RD Senior. Consultant Facilitator: ♦ OD-ETDP Certificate <ul style="list-style-type: none"> ○ Assessor Training ○ Facilitation skills ○ Mentoring and Coaching ○ Moderator Training ○ Skills Development Facilitator ○ Develop outcomes based training material ○ Evaluation |

| | |
|---------------------------------|--|
| Date (from – to) (mm/yy) | 1982 - 1999 |
| Organization Eskom | Koeberg Nuclear Power Station |
| Location | Melkbosstrand |
| Position | Organisational Development Specialist |
| | Head of Formal Training |
| | Assistant Officer: Configuration Control |
| | Senior Clerk: Satellites and ISI Records |
| Description of duties | Diagnosis & Assessments of leaders, Facilitator, Recruitment, Training, Induction, Development, Bursars, Designing Materials, Co-ordinator, etc. |

| | |
|---------------------------------|--------------------------------------|
| Date (from – to) (mm/yy) | 1980-1982 |
| Organization | ADE (Atlantis Diesel Engineers) |
| Location | Atlantis |
| Position | Assistant to Financial Accountant |
| Description of duties | Cash book, cash-flow, forex exchange |

| | |
|---------------------------------|------------------------------------|
| Date (from – to) (mm/yy) | 1978-1980 |
| Organization | Van Leer |
| Location | Atlantis |
| Position | Girl Friday / Bookkeeper |
| Description of duties | Booking and all other admin duties |